



APPLICATION FOR EXAMINATION OFF CAMPUS

Application deadline: October 15th and March 15th, and two weeks if the exam is outside of the main exam period.

To be completed by the student

Name: _____ Student number: _____

Address: _____

E-mail address: _____

Campus Grimstad or Kristiansand: _____

Course code and name: _____

Exam duration (hours + given in Norwegian time): _____ Exam date: _____

To be completed by the contact person at the external institution

Name of contact person: _____

E-mail address: _____

Name of external institution: _____

Address to external institution: _____

We hereby confirm that we have read the information on the back of this form, and that the student is allowed to take the examination in question at the external institution.

Place and date

Signature, contact person

Signature, student

INFORMATION REGARDING OFF-CAMPUS EXAMINATION

- The student must account for the following administration fees to the University of Agder:
 - **kr 500,-** i påmeldingsavgift (må betales hvis behandling av søknad er påbegynt) samt
 - **NOK 500,-** in registration fees (must be paid if the application process has begun), and
 - **NOK 500,-** in administration fees for the exam
 - = NOK 1000 per exam.
- In addition, costs of the salary for an exam invigilator will apply if UiA does not have exams scheduled on that day. The invigilator fee is:
- **NOK 200,-** per exam hour, plus 1 hour before and 1 hour after the exam.
- This does not apply to exchange students staying at UiA. They do not need to cover the costs of taking exams from their home institution at UiA.
- If you have any questions regarding taking exams at UiA, please contact: eksamen@uia.no or call +47 38 14 23 53.