

Student evaluation of courses – checklist

Approved by the Academic Affairs Committee 7 June 2018

The checklist is to be used as the basis for a dialogue-based evaluation between the person responsible for the course and the student representative, and as the starting point for choosing questions for digital surveys.

1. Academic content and learning outcomes

- Connections between learning outcomes, teaching-/working methods and assessment methods
- Level/degree of difficulty (especially in courses with participation from different student groups)
- Updated and relevant learning outcomes
- Syllabus (scope, level, relevant and updated, cover learning outcomes)
- Proposals for changes

2. Teaching – and working methods

- Quality and scope of teaching
- Quality and scope of feedback during the course
- Quality and scope of academic supervision
- Use of digital tools
- Proposals for changes

3. Learning environment

- Social and academic environment among the students
- Student and course teacher environment
- Proposals for changes

4. Workload and individual effort

- The students' role in the learning process
- Student attendance and preparations for organised teaching
- Number of hours devoted to the course
- Proposals for changes

5. Information and administrative support

- Information about the course (teaching-/semester schedule, syllabus etc.)
- Access to materials on the reading list and secondary literature
- Access to ICT – resources and other kinds of administrative support
- Proposals for changes

6. Other