



COMPLAINT AGAINST EXAM RESULT

Important information:

- You are entitled to an explanation of the grade awarded for your performance, according to section 5-3 of the Act relating to Universities and University Colleges. We recommend everyone to ask for an explanation before making a formal appeal.
- If you appeal against an examination result, the reassessment grade will replace the original grade, regardless of the result.
- The deadline for appeals is 3 weeks from the date your result is announced on StudentWeb. If you have asked for an explanation of the grade, the deadline is 3 weeks from the date you receive the explanation. The deadline for reassessment is 3 weeks from the deadline for appeals. This means that the normal processing time for appeals against examination grades is about 6 weeks.
- In the case of group examinations: If any of the group members want to appeal against a result, all the group members who want to make an appeal must sign the appeal form.
- The complaint has to be handed in to the examination office at the current place of study.
- Take notice of that any Diplomas and transcript that are issued, have to be handed in if the mark is altered due to the complaint. You consent to this by signing the complaint.

Name: _____

Student number: _____

I hereby want to further a complaint of the result given in:

Course code: _____

Course name: _____

Exam part: _____

Candidate number: _____

(If the complaint is regarding an exam part, the name of the part must be given.)

Date of published result:

(see [StudentWeb](#))

Have you asked the teacher for the basis of your result?

Yes

No

If so, the argument was given:

(date)

Place/Date

Signature